**Form to be used by ASEAN-based Lawyers or Law Firms**

**to file an ‘*anonymous*’ complaint on behalf of an ASEAN Enterprise**

**Special rules apply to complaints filed by ASEAN-based registered lawyers or law firms.** In particular, ahead of submitting an ASSIST complaint on behalf of a client, which must be a duly registered ASEAN enterprise based in one the of the 10 ASEAN Member States, an ASEAN-based lawyer or law firm (i.e., a lawyer or law firm duly licensed to practice law in the ASEAN Member State where the client is based or against which the complaint is filed) must contact the ASEAN Secretariat and provide the required data on its professional registration and on the client on whose behalf the anonymous complaint is filed. **assist@asean.org**

**LAWYER**

* Gender:
* First Name:
* Last Name:
* Title/Position:
* Address:
* Zip code: City:
* Phone: E-mail:
* ASEAN Jurisdiction(s) where Admitted to Practice Law (country):

**LAW FIRM**

* Name:
* Address:
* Zip code: City:
* Phone: E-mail:
* Website:
* ASEAN Jurisdiction(s) where Local Office(s) is(are) Established (country):

**PROFESSIONAL LICENCE**

Please attach the Professional Licence (e.g., issued by the Government, Lawyers’ Bar, Law Society, declaration by Attorney General’s Chamber, etc.) for the individual lawyer showing the ability to practice law in the relevant ASEAN jurisdiction(s). Should there be no such Professional Licence, a sworn declaration should be submitted by the Lawyer or Law Firm indicating that the individual Lawyer is admitted to practice law in the relevant ASEAN jurisdiction(s). The document can be attached in PDF format in the original language. If the original language is other than English, an unofficial translation into English should also be attached and submitted to the ASEAN Secretariat.

**DETAILS OF ASEAN ENTERPRISE**

* ASEAN Enterprise Name:
* Company Size:
* Address:
* Zip code: City:
* Phone: E-mail:
* Website:
* Country of Legal Registration:
* Registration Number:
* Company Registration Proof: *To be attached to the email*